ALAGAPPA UNIVERSITY

(A State University Established by the Government of Tamil Nadu in 1985,
Accredited with A++ Grade by NAAC (CGPA 3.59) in the Fourth Cycle,
Graded as Category-I University and Granted Autonomy by MHRD-UGC)
KARAIKUDI - 630 003, Tamil Nadu, India

CAREER ADVANCEMENT SCHEME (CAS)

Self-Assessment-cum-Performance Appraisal form

For Promotion To
- Assistant Professor (Senior Scale / Academic Level 11)

Name of the applicant:

Department / College:

Promotion claimed from the position _____

To the position _____

PART A: General Information & Academic Background

1	Name (in Block Letters)	
2	Father's / Mother's Name	
3	Date & Place of Birth	
4	Sex	
5	Marital Status	
6	Nationality	
7	Community	
8	Name of the Department / College & School	
9	Date of Last Promotion	
10	Current Designation & Level & Scale of Pay	
11	Date of eligibility for CAS Promotion	
12	Address for correspondence Contact Phone Number E-mail	

13	Permanent Address Contact Phone Number E-mail	

14. Academic Qualification

Degree & Other Exams	Subject	Name of the University / Agency	Year of Passing	% of marks / score obtained	Division / Class / Grade
PG					
NET / JRF / SLET/Lectureship					

15. Research

Programme	Subject	Degree Award Date / PDR Period	University / Institute
M.Phil.			
Ph.D./ D.Phil.			
D.Sc./ D.Litt.			
Post-Doctoral Research (PDR)			

16. Position held prior to joining this University

Employer	Designation	Date of		Level & Scale of Pay	Reason of leaving
		Joining	Leaving		

17. Position held in this University

Department / College	Designation	Period		Level & Scale of Pay
		From	To	

18	**Teaching Experience:** UG Level (Years): PG Level (Years):

19	**Research Experience** after obtaining M.Phil./Ph.D. (Years):
20	**Specify Specialization** (if any) Subject / Discipline (a) (b)

21. Orientation / Refresher / MOOC / FDP / other courses attended

Name of the Course	Conducted by	Course Period		No. of Days	Place
		from	to		

PART B: ACADEMIC PERFORMANCE INDICATORS (API)
(Note: Applicants must submit documentary evidences in support of each of the claim;
add more rows in the table(s), if needed)

CATEGORY 1: TEACHING

1a. Teaching

No.	Academic year	Sem.	Programme	Course	No. of classes assigned	No. of classes taught	Percentage of classes taught	Average Percentage	Grade	Document Evidence Page No.
1		Odd								
2		Even								
3		Odd								
4		Even								
5		Odd								
6		Even								
7		Odd								
8		Even								
							TOTAL			
						Grand Average Percentage				
verified (for official use):										

Note: Classes taught include Lecture / Tutorial / Practical / Project & Research Supervision / Field work / Mentoring / counselling etc.	
Workload: • 16 hours/week for Assistant Professor • 14 hours/week for Associate Professor • 14 hours/week for Professor	**Grade:** • **Good:** 80% & above. • **Satisfactory:** Below 80% but 70% & above. • **Not Satisfactory:** Less than 70%.

(for office use)
VERIFICATION OF ACTIVITY

Activity	Grade secured in Category-I
1.a. Teaching	

CATEGORY 2: INVOLVEMENT IN STUDENT ACTIVITIES / RESEARCH ACTIVITIES
(Note: Applicants must submit documentary evidences in support of each of the claim;
add more rows in the table(s), if needed)

2.a. Administrative Responsibility
2.a.(i) Administrative Responsibility (Registrar / Controller of Examinations / Finance Officer / Special Officer / Director / Dean / HoD / Chairperson / Warden (Chief / Deputy) / Coordinator that require regular office hours for its discharge)

No.	Name of the Role / Responsibility held	Period		Experience		Document Evidence Page No.
		From	To	Years	Months	
1						
2						
3						
4						
verified (for official use):						

2.a.(ii) Participation in BoS, Administrative and Academic Committees

No.	Year / Period	Name of the BoS / Administrative Committee / Academic Committee	Role played as (Chairperson / Convener / Member)	Document Evidence Page No.
1				
2				
3				
4				
verified (for official use):				

2.b. Examination Duties
2.b.(i) Question paper setting (including Ph.D. course work)

No.	Year	Sem.	Programme	Course	No. of Question papers set including CIA & Practicals	Document Evidence Page No.
1		Odd				
2		Even				
3		Odd				
4		Even				
verified (for official use):						

2.b.(ii) Invigilation / Supervision and related examination duties

No.	Year	Sem.	Exam Date	No. of hours of invigilation / supervision / Chief Supt. / other exam related duties	Document Evidence Page No.
1		Odd			
2		Even			
3		Odd			
4		Even			
verified (for official use):					

2.b.(iii)   Evaluation of Answer Scripts/ Assignment/ Lab records / Observation work

No.	Year	Sem.	Programme	Course	Chairperson / No. of answer scripts/ Assignments / records / observation valued	Document Evidence Page No.
1		Odd				
2		Even				
3		Odd				
4		Even				

verified (for official use):

2.c.   Student related co-curricular, extension and field based activities
2.c.(i) Co-curricular (eg. Remedial classes, Career counselling, Student Seminar etc).

No.	Name of the co-curricular activity	Period		Total			Total No. of student participants	Document Evidence Page No.
		From	To	Years	Months	Days		
1								
2								
3								
4								

verified (for official use):

2.c.(ii) Extension activities (eg. Cultural, Sports, NSS, NCC, Student clubs, Department Association, Placement activity, Magazine clubs, participation in National / International Days or Events etc)

No.	Name of the Extension activity	Conducted at	Period		Total			Total No. of participants	Document Evidence Page No.
			From	To	Years	Months	Days		
1									
2									
3									
4									

verified (for official use):

2.c.(iii)   Field based activities (VPP, Study visit, Industrial Visit, Education tour etc.)

No.	Name of the Field activity	Conducted at	Period		Total			Total No. of student participants	Document Evidence Page No.
			From	To	Years	Months	Days		
1									
2									
3									
4									

verified (for official use):

2.d.   Organizing Lectures / Webinars / FDP / Talks / Quiz / Seminars / Conferences / VPP etc.)

No.	Name of the Event	Conducted at	Period		Sponsor / Funding agency	Total No. of participants	Document Evidence Page No.
			From	To			
1							
2							

3						
4						
verified (for official use):						

2.e. Evidence of activity involved in guiding Ph.D students

Date of Research Supervision Recognition	Total No. of scholars pursuing Ph.D (including thesis submitted)	Total No. of Ph.Ds awarded	Document Evidence Page No.
verified (for official use):			

2.f. Conducting Minor/ Major Research Project sponsored by National & International agencies

Projects (Major & Minor)	Total Number of projects	Total budget (Rs.lakhs)	Funding Agencies	Document Evidence Page No.
Completed				
Ongoing				
verified (for official use):				

2.g. Publication in Peer-reviewed or UGC list of Journals

Data Source (SCOPUS / Web of Science / Google Scholar)	Total No. of papers published	Total Citation	"h" index	Document Evidence Page No.
verified (for official use):				

(for office use)
VERIFICATION OF INVOLVEMENT OF ACTIVITIES (from 2.a to 2.g)

Activity	Involvement (Yes / No)	Grade in Category-II
2.a.(i) & 2.a.(ii)		
2.b.(i) & 2.b.(ii) & 2.b.(iii)		
2.c.(i) & 2.c.(ii) & 2.c.(iii)		
2.d.		
2.e.		
2.f.		
2.g.		

Grade:
- **Good:** Involved in at least 3 activities.
- **Satisfactory:** Involved in at least 1-2 activities.
- **Not-satisfactory:** Not involved / undertaken any of the activities.

Note: Number of activities can be within or across the broad categories of activities

(for office use)

OVERALL GRADE

Grade obtained in Category-I (Teaching)	Grade obtained in Category-II (Involvement in Student Activities / Research Activities)	Overall Grade

Overall Grade:
- **Good:** Good in Category-I and Satisfactory or Good in Category-II
- **Satisfactory:** Satisfactory in Category-I and Good or Satisfactory in Category-II.
- **Not Satisfactory:** If neither good nor satisfactory in overall grading.

CATEGORY 3 – ACADEMIC / RESEARCH ACTIVITY

(Note: Applicant must submit documentary evidences in support of each of the claim; add more rows in the table(s), if needed)

3.1. Research Papers published in Peer-Reviewed or UGC listed Journals
(score: Faculty of Sciences – 8 per paper ; Faculty of Arts / Education / Management – 10 per paper)

No.	Title of the Paper	First / Corresponding Author	Co-Authors	Journal Name, Vol. No. & Page	Impact Factor	API Score	Document Evidence Page No.
1							
2							
3							
4							
					TOTAL		--

Note: The score for research papers would be augmented as follows:
Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as perThomson Reuters list):

i)   Paper in refereed journals without impact factor: 5 Points
ii) Paper with impact factor less than 1:   10 Points
iii) Paper with impact factor between 1 and 2:   15 Points
iv) Paper with impact factor between 2 and 5:   20 Points
v)   Paper with impact factor between 5 and 10:   25 Points
vi) Paper with impact factor >10:   30 Points
(a) Two authors: 70% of total value of publication for each author.
(b) More than two authors: 70% of total value of publication for the First/ Principal/ Corresponding author and 30% of total value of publication for each of the joint authors

API Score	
Section	**Total score** claimed by the applicant
3.1	
API Score verified (for official use):	

3.2. PUBLICATIONS (OTHER THAN RESEARCH PAPERS)

3.2a.(i) Books authored that are published by International publishers

(Score: 12 per book published)

No.	Title of the Book	Author	Co-Author(s)	Publisher Name, Year	ISBN/ ISSN	API Score	Document Evidence Page No.
1							
2							
3							
4							
					TOTAL		--
Total API score claimed by the applicant:							
API Score verified (for official use):							

3.2a.(ii) Books authored that are published by National publishers

(Score: 10 per book published)

No.	Title of the Book	Author	Co-Author(s)	Publisher Name, Year	ISBN/ ISSN	API Score	Document Evidence Page No.
1							
2							
3							
4							
					TOTAL		--
Total API score claimed by the applicant:							
API Score verified (for official use):							

3.2a.(iii) Chapters in edited Book

(Score: 5 per chapter in edited book)

No.	Title of the Chapter contributed	Author	Co-Author(s)	Edited Book Name, Publisher, Year	ISBN/ ISSN	API Score	Document Evidence Page No.
1							
2							
3							
4							
					TOTAL		--
Total API score claimed by the applicant:							
API Score verified (for official use):							

3.2a.(iv) Editor of Books by International Publisher

(Score: 10 per editor of book)

No.	Title of the Book	Editor	Publisher, Year	ISBN/ ISSN	API Score	Document Evidence Page No.
1						
2						
3						
4						
			TOTAL			--
Total API score claimed by the applicant:						
API Score verified (for official use):						

3.2a.(v) Editor of Books by National Publisher

(Score: 8 per editor of book)

No.	Title of the Book	Editor	Publisher, Year	ISBN/ ISSN	API Score	Document Evidence Page No.
1						
2						
3						
4						
				TOTAL		--
Total API score claimed by the applicant:						
API Score verified (for official use):						

3.2b. Translation works in Indian and Foreign Languages by qualified faculties
3.2b.(i) Chapter or Research Paper

(Score: 3 per Chapter / Research Paper translated)

No.	Chapter/ Research paper Title	Author	Co-Author(s)	Translated Language	Publisher Name, Year	ISBN/ ISSN	API Score	Document Evidence Page No.
1								
2								
3								
4								
						TOTAL		--
Total API score claimed by the applicant:								
API Score verified (for official use):								

3.2b.(ii) Book

(Score: 8 per Book translated)

No.	Book Title	Author	Co-Author(s)	Translated Language	Publisher Name, Year	ISBN/ ISSN	API Score	Document Evidence Page No.
1								
2								
3								
4								
						TOTAL		--
Total API score claimed by the applicant:								
API Score verified (for official use):								

API Score (section 3.2)								
3.2a.(i)	3.2a.(ii)	3.2a.(iii)	3.2a.(iv)	3.2a.(v)	3.2b.(i)	3.2b.(ii)	**Total**	
API Score verified (for official use):								

3.3. Creation of ICT mediated Teaching Learning Pedagogy & content and Development of new and innovative courses & curricula

3.3a. Development of Innovative Pedagogy

(Score: 5 per pedagogy developed)

No.	Year	Sem.	Programme	Course	Credit (if any)	Description of Innovative pedagogy developed	API Score	Document Evidence Page No.
1		Odd						
2		Even						
3		Odd						
4		Even						
						TOTAL	--	
Total API score claimed by the applicant:								
API Score verified (for official use):								

3.3b. Design of New Curricula / Courses

(Score: 2 per Curricula / Course designed)

No.	Year	Sem.	Programme	New Curricula/ Course	Credit (if any)	Description of new curricula / course designed	API Score	Document Evidence Page No.
1		Odd						
2		Even						
3		Odd						
4		Even						
						TOTAL	--	
Total API score claimed by the applicant:								
API Score verified (for official use):								

3.3c. MOOCs

3.3c.(i) Development of complete MOOCs in 4 quadrants (4 credit course).

(Score: 20 per Development of complete MOOC)

No.	Year	Sem.	Programme	Course	Credit (if any)	Description of Complete MOOC developed	API Score	Document Evidence Page No.
1		Odd						
2		Even						
3		Odd						
4		Even						
						TOTAL	--	
Total API score claimed by the applicant:								
API Score verified (for official use):								

Note: MOOC of lesser credits - 5 mark/credit.

3.3c.(ii) MOOCs (developed in 4 quadrant) per module/ lecture

(Score: 5 per Development of MOOC module/lecture)

No.	Year	Sem.	Programme	Course	Credit (if any)	Description of MOOC module / lecture developed	API Score	Document Evidence Page No.
1		Odd						
2		Even						

						TOTAL	--
3		Odd					
4		Even					

Total API score claimed by the applicant:
API Score verified (for official use):

3.3c.(iii) Content writer/ subject matter expert for each module of MOOC (at least one quadrant)

(Score: 2 per Development of Writer / Expert for MOOC module)

No.	Year	Sem.	Programme	Course	Credit (if any)	Description of Writer / Expert for MOOC module developed	API Score	Document Evidence Page No.
1		Odd						
2		Even						
3		Odd						
4		Even						
						TOTAL		--

Total API score claimed by the applicant:
API Score verified (for official use):

3.3c.(iv) Course Coordinator for MOOC (4 credit course)

(Score: 8 per Course Coordinator for MOOC)

No.	Year	Sem.	Programme	Credit	Coordinator for Curricula/ Course	API Score	Document Evidence Page No.
1		Odd					
2		Even					
3		Odd					
4		Even					
					TOTAL		--

Total API score claimed by the applicant:
API Score verified (for official use):

Note: MOOCs of lesser credit - 2 marks/credit.

3.3d. E-content

3.3d.(i) Development of e-Content in 4 quadrants for a complete course/eBook

(Score: 12 per E-content developed)

No.	Year	Sem.	Programme	Course / eBook	Description of Complete E-content developed	API Score	Document Evidence Page No.
1		Odd					
2		Even					
3		Odd					
4		Even					
					TOTAL		--

Total API score claimed by the applicant:
API Score verified (for official use):

3.3d.(ii) e-Content (developed in 4 quadrants) per module

(Score: 5 per module developed)

No.	Year	Sem.	Programme	Curricula/ Course	Description of E-content module developed	API Score	Document Evidence Page No.

No.		Sem.					
1		Odd					
2		Even					
3		Odd					
4		Even					
						TOTAL	--
Total API score claimed by the applicant:							
API Score verified (for official use):							

3.3d.(iii) Contribution to development of e-content module in complete course/ paper/ e-book (at least one quadrant)

(Score: 2 per e-content module developed)

No.	Year	Sem.	Programme	Curricula/ Course	Description of Contribution in E-content module developed	API Score	Document Evidence Page No.
1		Odd					
2		Even					
3		Odd					
4		Even					
					TOTAL		--
Total API score claimed by the applicant:							
API Score verified (for official use):							

3.3d.(iv) Editor of e-content for complete course/ paper /e-book

(Score: 10 per complete course / paper / e-book edited)

No.	Year	Sem.	Programme	Curricula/ Course	Description of E-content for complete course/ paper/ e-book edited	API Score	Document Evidence Page No.
1		Odd					
2		Even					
3		Odd					
4		Even					
					TOTAL		--
Total API score claimed by the applicant:							
API Score verified (for official use):							

API Score (section 3.3)										
3.3a	3.3b	3.3c.(i)	3.3c.(ii)	3.3c.(iii)	3.3c.(iv)	3.3d.(i)	3.3d.(ii)	3.3d.(iii)	3.3d.(iv)	**Total**
Score verified (for official use):										

3.4. RESEARCH

3.4a.(i) Research Guidance - Ph.D Awarded

(Score: 10 per PhD awarded)

No.	Scholar Name	PhD Thesis Title	Awarded Date	University	API Score	Document Evidence Page No.
1						
2						
3						
4						
				TOTAL		--
Total API score claimed by the applicant:						
API Score verified (for official use):						

3.4a.(ii) Research Guidance - Ph.D Thesis submitted

(Score: 5 per PhD Thesis submitted)

No.	Scholar Name	PhD Thesis Title	Submitted Date	University	API Score	Document Evidence Page No.
1						
2						
3						
4						
				TOTAL		--
Total API score claimed by the applicant:						
API Score verified (for official use):						

3.4a.(iii) Research Guidance – M.Phil./PG Dissertation Awarded

(Score: 2 per M.Phil/PG Dissertation Awarded)

No.	Scholar / Student Name	M.Phil/PG Dissertation Title	Awarded Date	University	API Score	Document Evidence Page No.
1						
2						
3						
4						
				TOTAL		--
Total API score claimed by the applicant:						
API Score verified (for official use):						

Note: For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.

3.4b.(i) Research Projects completed (more than 10 Lakhs)

(Score: 10 per project completed)

No.	Project Title	Funding Agency	Grant sanctioned (Rs.lakh)	Principal Investigator	Duration		API Score	Document Evidence Page No.
					From	*To*		
1								
2								
3								
4								
						TOTAL		--

Total API score claimed by the applicant:
API Score verified (for official use):

3.4b.(ii) Research Projects completed (less than 10 Lakhs)

(Score: 5 per project completed)

No.	Project Title	Funding Agency	Grant sanctioned (Rs.lakh)	Principal Investigator	Duration		API Score	Document Evidence Page No.
					From	*To*		
1								
2								
3								
4								
						TOTAL		--
Total API score claimed by the applicant:								
API Score verified (for official use):								

3.4c.(i) Research Projects Ongoing (more than 10 Lakhs)

(Score: 5 per project ongoing)

No.	Project Title	Funding Agency	Grant sanctioned (Rs.lakh)	Principal Investigator	Duration		API Score	Document Evidence Page No.
					From	*To*		
1								
2								
3								
4								
						TOTAL		--
Total API score claimed by the applicant:								
API Score verified (for official use):								

3.4c.(ii) Research Projects Ongoing (less than 10 Lakhs)

(Score: 2 per project ongoing)

No.	Project Title	Funding Agency	Grant sanctioned (Rs.lakh)	Principal Investigator	Duration		API Score	Document Evidence Page No.
					From	*To*		
1								
2								
3								
4								
						TOTAL		--
Total API score claimed by the applicant:								
API Score verified (for official use):								

3.4d. Consultancy

(Score: 3 per consultancy)

No.	Nature of Consultancy	Agency	Grant (Rs.lakh)	Duration		Status (Completed / Ongoing)	API Score	Document Evidence Page No.
				From	*To*			
1								
2								
3								
4								
						TOTAL		--
Total API score claimed by the applicant:								

API Score verified (for official use):

Note: Joint Projects - Principal Investigator and Co-investigator would get 50% each.

API Score (section 3.4)								
3.4a.(i)	3.4a.(ii)	3.4a.(iii)	3.4b.(i)	3.4b.(ii)	3.4c.(i)	3.4b.(ii)	3.4d	**Total**
Score verified (for official use):								

3.5. Patent / Technology Transfer / Product / Process

3.5a.(i) International Patent

(Score: 10 per Patent / Technology Transfer / Product / Process)

No.	Title of Patent / Tech.Transfer / Product / Process	Author(s)	Patent Number	Date	Status (Filed/ Published / Granted)	API Score	Document Evidence Page No.
1							
2							
3							
4							
					TOTAL		--
Total API score claimed by the applicant:							
API Score verified (for official use):							

3.5a.(ii) National Patent

(Score: 7 per Patent / Technology Transfer / Product / Process)

No.	Title of Patent / Tech.Transfer / Product / Process	Author(s)	Patent Number	Date	Status (Filed/ Published / Granted)	API Score	Document Evidence Page No.
1							
2							
3							
4							
					TOTAL		--
Total API score claimed by the applicant:							
API Score verified (for official use):							

3.5b. Policy Document (submitted to an International body / organization like UNO, UNESCO, World bank, International Monetary Fund etc or Central Government / State Government)

3.5b.(i) International

(Score: 10 per Policy Document)

No.	Policy Document Title	Author(s)	Agency / Organization	Date	API Score	Document Evidence Page No.
1						
2						
3						
4						
				TOTAL		--
Total API score claimed by the applicant:						
API Score verified (for official use):						

3.5b.(ii) National

(Score: 7 per Policy Document)

No.	Policy Document Title	Author(s)	Agency / Organization	Date	API Score	Document Evidence Page No.
1						
2						
3						
4						

				TOTAL		--

Total API score claimed by the applicant:
API Score verified (for official use):

3.5b.(iii) State

(Score: 4 per Policy Document)

No.	Policy Document Title	Author(s)	Agency / Organization	Date	API Score	Document Evidence Page No.
1						
2						
3						
4						
				TOTAL		--

Total API score claimed by the applicant:
API Score verified (for official use):

3.5c. Award / Fellowships

3.5c.(i) International Awards / Fellowships

(Score: 7 per Award / Fellowship)

No.	Award/ Fellowship Name	Awarding Agency / Body / Association	Date	API Score	Document Evidence Page No.
1					
2					
3					
4					
			TOTAL		--

Total API score claimed by the applicant:
API Score verified (for official use):

3.5c.(ii) National Awards / Fellowships

(Score: 5 per Award / Fellowship)

No.	Award/ Fellowship Name	Awarding Agency / Body / Association	Date	API Score	Document Evidence Page No.
1					
2					
3					
4					
			TOTAL		--

Total API score claimed by the applicant:
API Score verified (for official use):

API Score (section 3.5)								
3.5a.(i)	3.5a.(ii)	3.5b.(i)	3.5b.(ii)	3.5b.(iii)	3.5c.(i)	3.5b.(ii)		**Total**
Score verified (for official use):								

3.6. Invited Lectures / Resource Person / Paper Presented in Seminar / Conferences/ full paper in conference proceedings (Paper presented in Seminars / Conferences and also published as full paper in Conference proceedings will be counted only once).

3.6.(i) International (Abroad)
(Score: 7 per Invited Lecture / Resource Person / Paper Presented)

No.	Title of the Lecture / Paper	Author	Co-Author(s)	Name of Invited Lecture/ Seminar / Conference	Organiser, Country	Date	API Score	Document Evidence Page No.
1								
2								
3								
4								
						TOTAL		--
Total API score claimed by the applicant:								
API Score verified (for official use):								

3.6.(ii) International (within Country)
(Score: 5 per Invited Lecture / Resource Person / Paper Presented)

No.	Title of the Lecture / Paper	Author	Co-Author(s)	Name of Invited Lecture/ Seminar / Conference	Organiser	Date	API Score	Document Evidence Page No.
1								
2								
3								
4								
						TOTAL		--
Total API score claimed by the applicant:								
API Score verified (for official use):								

3.6.(iii) National
(Score: 3 per Invited Lecture / Resource Person / Paper Presented)

No.	Title of the Lecture / Paper	Author	Co-Author(s)	Name of Invited Lecture/ Seminar / Conference	Organiser	Date	API Score	Document Evidence Page No.
1								
2								
3								
4								
						TOTAL		--
Total API score claimed by the applicant:								
API Score verified (for official use):								

3.6.(iv) State / University
(Score: 2 per Invited Lecture / Resource Person / Paper Presented)

No.	Title of the Lecture / Paper	Author	Co-Author(s)	Name of Invited Lecture/ Seminar / Conference	Organiser	Date	API Score	Document Evidence Page No.
1								
2								
3								
4								
						TOTAL		--

Total API score claimed by the applicant:
API Score verified (for official use):

Note: Paper presented if part of edited book or proceeding then it can be claimed only once.

API Score (section 3.6)				
3.6.(i)	3.6.(ii)	3.6.(iii)	3.6.(iv)	**Total**
Score verified (for official use):				

API Score secured in Category – III (without capping on 3.5b and 3.6)								
3.1	**3.2.**	**3.3**	**3.4.**	**3.5 a**	**3.5 c**	**3.5. b**	**3.6.**	**Total**
						3.5b+3.6=		

Grand API Score secured in Category – III (with capping on 3.5b and 3.6)							
3.1	**3.2.**	**3.3**	**3.4.**	**3.5 a**	**3.5 c**	**3.5.b + 3.6.**	**Total**
Note: The research score shall be from the minimum of 3 indicators out of 6 indicators							
Note: For the purpose of calculating research score, the combined research score from the categories of 3.5(b).Policy Document and 3.6.Invited lectures/Resource Person/Paper presentation shall have an **upper capping of 30% of the total research score.**							
API Score verified (for official use):							

Summary Sheet

1. **Name of the applicant :**

2. **Department / College :**

3. **Promotion claimed from the position _____**

      To the position _____

OVERALL CONSOLIDATED API GRADE & SCORE

Category	Consolidated API Score/Grade claimed by the applicant	Consolidated API Score / Grade verified by the screening / verification Team
I		
II		
III		

TABLE-B: Minimum API requirement for the promotion of teachers under CAS in Colleges (UG&PG)

No.		Assistant Professor (Stage1/AGP Rs.6000/- to Stage2/AGP Rs.7000/-)	Assistant Professor (Stage2/AGP Rs.7000/- to Stage3/AGP Rs.8000/-)	Assistant Professor (Stage3/AGP Rs.8000/- to Asso.Professor (Stage4/AGP Rs.9000/-)	Associate Professor (Stage4/AGP Rs.9000/- to Professor (Stage5/AGP Rs.10000/-)
1	Research and Academic Contribution (Category III)	20/ assessment period	50/ assessment period	45/ assessment period	60/ assessment period
2	Expert assessment system	Screening Committee	Screening Committee	Selection Committee	Selection Committee

PART C: OTHER RELEVANT INFORMATION

Please provide details of any other credentials, significant contributions, assignments (including Post-Doctoral tenure) etc. not mentioned earlier

No.	Details	Document Evidence Page No.
1		
2		
3		
4		
5		

I certify that the information provided above is correct as per the records available with the university and/or documents enclosed along with the duly filled in PBAS proforma.

Signature of the Faculty
Designation

Place:
Date:

Signature of Principal/HoD

Note: The individual PBAS proforma duly filled-in along with all enclosures submitted for CAS promotions will be duly verified by the University / College as necessary and placed before the Screening cum Evaluation Committee or Selection Committee for assessment / verification.